



2010 State Conference Registration
North Carolina Association of International Educators
March 12, 2010 at
North Carolina Central University
Mary Townes Science Building

Pre-registration Deadline: March 5, 2010. Please type or print. One form per person

Last Name: _____

First Name: _____

Institution: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone:(_____) _____ Email: _____

Sectional Interest: Please check only one section, your main interest.

This will NOT limit your conference participation to that section.

- Recruitment, Admissions & Preparation (RAP) International Educational Leadership (IEL)
 International Student & Scholar Services (ISSS) Teaching, Learning Scholarship (TLS)
 Education Abroad (SECUSSA)

Please ALSO tell us if your institution is : HBCU Community or 2-year college K - 12

Conference:

Friday, March 12, 2010, 9:30 a.m to 4:45 p.m.

Registration begins at 9:00 a.m.

Conference cost: \$45.00 Pre-registration and \$60.00 late/on-site registration. The cost is discounted for community volunteers and students.

Conference registration fees include a light breakfast & lunch (vegetarian options available).

CONFERENCE WORKSHOPS – COST INCLUDED IN REGISTRATION:

This conference workshop will last the length of two conference sessions and will be offered during the conference. Please check if you are interested in attending this workshop.

_____ F-1 Beginners Workshop

This workshop is designed for those new to the field of immigration advising, campuses with a small number of international students, or as a refresher course. The workshop will cover the following topics: DSOs and their role at an institution, immigration documents and visa types, issuing I-20s, record keeping requirements, maintaining status, changing status, reinstatements, school transfers, and resources.

REGISTRATION FEES:

EARLY REGISTRATION FEES (postmarked by March 5, 2010):

- \$45.00 Conference registration
- \$25.00 Community volunteer
- \$15.00 Student

LATE/ON-SITE REGISTRATION FEES (postmarked AFTER March 5, 2010):

- \$60.00 Conference registration
- \$35.00 Community volunteers
- \$20.00 Student

Total Enclosed \$ _____ **Check number** _____

Make checks payable to NCAIE.

NCAIE VENDOR NUMBER: 58-1810678. If using an institutional check for more than one person, please include all the names with payment. Receipts will be distributed at the conference.

CANCELLATIONS, LATE REGISTRATIONS AND REFUNDS:

Cancellation notification must be received prior to *March 5, 2010* for a refund. No-shows will not be refunded. If registration and payment cannot be postmarked by March 5, please submit the late/on-site registration fee. Payment is required to attend.

Please mail check and registration form together to:

Sam Morris, Systems Administrator – Assessment Coordinator
North Carolina State University
315 FYC Commons
CB 7344
Raleigh, NC 27695

ACCOMMODATIONS: See NCAIE website at www.ncaie.org

For questions regarding the conference, contact Sam Morris at (919) 513-1605 sam_morris@ncsu.edu